



Chhattisgarh State Renewable Energy Development Agency (CREDA)

VIP (Airport Road), Near Energy Education Park, Raipur-492015 (C.G.)
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EOI (Expression of interest)

EOI No: 11960 /CREDA/RE-III/2018-19

Date :- 13.08.2018

Notice Inviting EOI for “Website based online Software for effective monitoring of progress and data Compilation of all Projects Under RE-III Section of CREDA”

1. IMPORTANT EVENTS AND DEADLINES

- Date for Issue of Tender Document - 13/08/2018
- Deadline for submission of Tender bid - 28/08/2018 till 01.00 PM
- Time for opening of Technical & Financial bid - 28/08/2018 at 03.00 PM

Tender Document Cost: Rs. 1000/- (Rupees One Thousand Only)

Document can also be downloaded from our website <https://creda.cgstate.gov.in> with the cost of tender as mentioned in EOI, which shall have to be deposited along with the tender document

SECTION I**NOTICE INVITING EOI FOR “Website based online Software for effective monitoring of progress and data Compilation of all Projects Under RE-III Section of CREDA”**

CREDA invites Expression of Interest for “**Website based online Software for effective monitoring of progress and data Compilation of all Projects Under RE-III Section of CREDA**” from eligible Companies /Agencies/ Firms. The details regarding scope of work, Eligibility criteria general terms and condition etc. are available in Tender Document.

Particulars	Cost of Tender Document	EMD
Website based online software for effective monitoring of progress and data compilation of all projects under RE-III section	Rs 1000/-	Rs. 10000/-

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These proceedings will be held in the office of C.E. (RE-III), CREDA, VIP (Airport Road), Near Energy Education Park, Raipur-492015 (C.G.). Financial bid may be opened after scrutiny of technical bid on the same day or any other day, as per the decision of Tender Committee.

Tender Document can be downloaded from our website <https://creda.cgstate.gov.in> The tenderer should have to deposit tender document cost, along with EMD as mentioned above through demand draft payable to “CREDA Raipur “ while submitting tender .

CREDA reserves all rights to accept/reject any or all tenders in full/part without assigning any reasons.

Rajiv Khare
Chief Engineer (RE-III). CREDA

SECTION II

2 Terms and Conditions

2.1 DEFINITIONS:

- 2.1.1 CREDA means Chhattisgarh State Renewable Energy Development Agency
- 2.1.2 “Tendering Authority” means the CEO Chhattisgarh State Renewable Energy Development Agency
- 2.1.3 “Bidder” means the Firm /Company who participates in this tender and submits its bid.
- 2.1.4 “Successful Firm” means the bidder to whom the tender is awarded.

2.2 ELIGIBLE BIDDERS:

- 2.2.1 The bidder/agency should have service Tax registration valid for the current financial year and should submit a copy of the registration along with copy of service tax returns for 2017-18.
- 2.2.2 The bidder/agency should have valid GST Registration certificate and should submit a copy of registration along with copy.
- 2.2.3 Certificate of Chartered Accountant having an average annual turnover of Rs. 1 crore in the past 3 financial years from IT enabled services. (Sale Tax turnover not valid)
- 2.2.4 Returns of tax payment of the tax year for the financial year 2015-16, 2016-17 and 2017-18, for the turnover.
- 2.2.5 The bidder/agency should submit a copy of the PAN card.
- 2.2.6 The bidder/agency shall submit copy of the Certificate of registration in case of society/company & gumasta in case of firm, in the name of which proposal is offered.
- 2.2.7 Bidder must have valid ISO certification
- 2.2.8 Bidder should have Registered Office in Chhattisgarh State for minimum last 3 Years. Provide copy of GUMASTA Certificate.
- 2.2.9 If the Bidders tender is accepted (Technical eligible bidder) then a demo of related software will be performed and after satisfaction of committee the envelope (financial bid) of appropriate Bidder will be opened by the committee Members.
- 2.2.10 Bidder should have experience in developing software in open source (PHP/MYSQL etc) .Attach copy of technical officer's (CHIPS/NIC) satisfaction letter of work done in Chhattisgarh in which Open Source (PHP/MYSQL) must be outlined.
- 2.2.11 Bidder should have experience in developing software and software maintenance under CHIPS or NIC department submit copy of the work order.
- 2.2.12 Work order for the development of minimum 10 software/applications for Government Organization in Chhattisgarh.

2.3 PREPARATION OF BIDS:

- 2.3.1 Tenders must be furnished and submitted only in the form issued by CREDA; same should be signed by Sole proprietor of the firm, in case of proprietary firm. Authorized signatory/partner in case of partnership, Authorized signatory in case of others.
- 2.3.2 Tender form should be filled legibly in English. No erasing or over writing would be permitted. In case of correction, it would be circled, rewritten and properly initialed by authorized signatory.
- 2.3.3 The Bid is of two – bid system. The Bidder should submit both TECHNICAL BID&FINANCIAL BID.
- 2.3.4 Rates should be quoted both in words and figures. In case of dispute in words and figures the rates quoted in words shall be considered.
- 2.3.5 The bidder should sign & Seal on all the pages of tender documents including enclosures.
- 2.3.6 The bidder is expected to thoroughly read and understand all the terms and conditions of the tender along with instructions, forms, terms and specifications in the bid documents. Failure to furnish all information required as per the bid documents or submission of bids not substantially responsive to the bid documents in every respect will be at the bidder's risk and shall result in rejection of the bid.

2.4 DOCUMENTS COMPRISING THE BID:

The Bid shall comprise the following components:

- 2.4.1 **TECHNICAL BID:** Technical bid shall comprise the following components:
 - 2.4.1.1 Documentary evidence established in accordance with Clause 2.2 of Terms & Condition that the bidder is eligible to bid and is qualified to perform the contract if his bid is accepted.
 - 2.4.1.2 Bid form completed in all respect including sign & Seal on all the pages of tender documents including enclosures

2.5 FINANCIAL BID: Financial bid shall comprise the completed “Financial Offer” in accordance with Section IV

2.6 BID EARNEST MONEY DEPOSIT:

- 2.6.1 **BID EARNEST MONEY DEPOSIT** should be submitted of Rs 10000(Ten thousand) only in the form of an account payee Bank Draft/Banker Cheque drawn on any Nationalized/ scheduled Bank payable at Raipur in favour of **CREDA Raipur** along with the tender document.

- 2.6.2 No interest shall be allowed on the EMD to the Bidder.
- 2.6.3 The EMD of the unsuccessful bidder will be returned as promptly as possible but not later than 30 days after opening of financial bid.
- 2.6.4 The EMD of the successful bidder will be return after successful completion of contractual period.
- 2.6.5 Earnest Money deposit is liable to be FORFEITED in case; the bidder
 - 1. Withdraws the tender offer before finalization.
 - 2. Fails to accept the offer if his / their tender is finalized.
 - 3. Fails to execute the agreement within stipulated time.
 - 4. Fails to carry out the work satisfactorily within stipulated time limit.

2.7 SIGNING OF BID:

The Bid shall be, numbered consecutively and shall be signed by the Bidder or a person or persons duly authorized to bind the Bidder to the contract. Written power-of-attorney accompanying the bid shall indicate the letter of authorization. The person or the persons signing the bid shall sign all pages of the original bid. The bids submitted shall be sealed properly.

2.8 SEALING AND MARKING OF BIDS:

- 2.8.1 The bid should be addressed to: CE(RE-III) CREDA, Raipur (Chhattisgarh) 492015
- 2.8.2 The Bidders are specifically required to submit their offers in two parts, each indifferent sealed envelopes duly marked and duly super scribed as-
 - 2.8.2.1 “ **Envelope-A: Technical Bid**”
 - 2.8.2.2 “ **Envelope-B: Financial Bid**”
 - 2.8.2.3 Above two covers are to be properly sealed. Both the envelopes (A & B) shall be kept in one outer cover, which will also be properly sealed. The outer envelope should be super scribed as” **EOI for website based online software for effective monitoring of progress and data compilation of all projects under RE-III section**
- 2.8.3 If the envelopes are not properly sealed as required above, the bid is subjected for rejection in tender opening stage itself.
- 2.8.4 **Envelope-A: Technical Bid** should contain :
 - 2.8.4.1 Bid EMD as mentioned.
 - 2.8.4.2 Money Receipt of Tender Document purchase.
 - 2.8.4.3 Sealed Signed and Dully filled tender document
 - 2.8.4.4 Documentary Proof of Eligibility: as mentioned in document

2.8.4.5 DD of Rs. 10000/- (Rs. Ten thousand only) towards the cost of Tender Document.

2.8.5 In the event of failure of the bidder to sign the agreement within 7 working days of being called upon to do so or in the event of his failure to start the work as stipulated, the amount of EMD shall stand forfeited.

2.9 COURT JURISDICTION:

The contract shall be governed by Indian Laws. Any dispute or claim arising out of this tender will have jurisdiction of Courts at Raipur (Chhattisgarh).

2.10 REFUNDS OF EMD

The EMD of successful bidder shall be released after successful completion of contract period. No interest will be payable on the EMD to the Successful Firm under the contract.

2.11 PAYMENT TERMS

2.11.1 80% payment of each software after implement and hosting in website.

2.11.2 Balance 20% payment after one year.

2.11.3 Maintenance charges will applicable after successful completion of each software after one year.

2.12 GENERAL

2.12.1 CREDA reserves the right of accepting the whole or any part of the Tender and Tenderer shall be bound to perform the same at his quoted rates.

2.12.2 CREDA reserves to itself the right to accept or reject any tender either in whole or in part without assigning any reason for doing so and does not bind itself to accept the lowest or any tender.

2.12.3 It will be open to CREDA to renegotiate the terms with all the eligible bidder before final work order with a view to bring down the rates quoted and/or keeping in view the quality/nature of work involved.

2.12.4 The Bidder shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices quoted and cover all his obligations under the contract and all matters and things necessary for the proper completion and maintenance of the works

2.12.5 Request for extension of, time to be eligible for consideration, shall be made by the Contractor in writing within 10 days of the happening of the event causing delay. The Contractor may also, if practicable, indicate in such a request the period for which extension is desired.

Seal & Signature of Bidder

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- 2.12.6 In any such case, the Competent Authority may give a fair and reasonable extension of time for completion of individual items or group of items of work for which the part periods of completion are specified in the contract or contract as a whole. Such extension shall be communicated to the Contractor by the CREDA in writing.
- 2.12.7 The Contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing the work or executing the work, whatever the cause of delays may be, The CREDA does not accept liability for any sum besides the Tender amount.
- 2.12.8 In Case of Default of Successful bidder on account non performance of task, non-timely performance, quality of work not upto the standards CREDA reserve the right to cancel the order of the successful bidder and cease the due amount payable and cease the EMD deposited.
- 2.12.9 When the Successful bidder gets default It will be sole discretion of CREDA either to re- tender the balance task or allot the balance task to the previously participant bidder after renegotiating the terms as per the balance task.
- 2.12.10 The persons deployed by the agency in the CREDA shall not have claims of any master and servant relationship nor have any principal and agent relationship with or against CREDA. The Successful Firm shall be solely responsible for the redressed of grievances/resolution of disputes relation to persons engaged. CREDA shall in no way, be responsible for settlement of such issues whatsoever.
- 2.12.11 CREDA shall not be responsible for any damages, losses claims, financial or other injury to any person deployed by Successful Firm in the course of their performing the function/duties, or for payment towards any compensation.
- 2.12.12 In case of termination of this contract on its expiry or otherwise, the persons deployed by the Successful Firm shall not be entitled to and will have no claim for any absorption nor for any relaxation for absorption in the regular/otherwise capacity in CREDA.
- 2.12.13 In case of any dispute, the decision of the CEO, CREDA, Raipur will be final & binding.
- 2.12.14 Amount paid against the Tender document is non refundable.
- 2.12.15 Tender submitted by parties other than those purchasing the tender document, would be ineligible to compete for award of tender work.
- 2.12.16 Terms and Condition Mentioned in the scope of work will be part of this tender.

2.13 SCOPE OF WORK

- A. **Online Software:** These Software's will be designed and develop to manage Solar Dual Pump, Solar High Mast, Solar Rooftop Systems and other similar projects under RE III regarding beneficiary application tracking and approval system at CREDA and also the software develop and designed to manage Inward/Outward of Dispatch Section.
- B. Software may be designed either in existing platform of Saur Sujla online software or may be designed separately.
- C. Each application would be entered in the Software and assigned with a unique File ID No.
- D. If there's any further work to be done regarding the application. It will be processed online by logging into these software's.
- E. The Software needs to be developed in Open Source Platform like PHP, MySQL, etc.

2.14 Confidentiality

- A. Confidential information shall mean and include all data, documents, papers, data base, correspondence and any other information relating to CREDA, its business, operation etc.
- B. The Service Provider shall maintain the confidentiality of all other orders/ information and shall neither disclose to anyone nor use the same for any other purpose, what so ever without prior written approval of CREDA.

2.15 Monitoring and Reporting

2.15.1 The Service Provider shall:

- i) Bring to the notice of the CREDA official difficulty that may be experienced in the functioning of the Software's
- ii) IF required MIS report on monthly basis giving the details of work done against each Software.

2.15.2 Maintenance of facilities and personnel: The service provider using its own facilities & personnel shall do all work.

2.16 Contract Period –

Contract Period shall be for 36 Months and it may be further extended as per CREDA requirement & mutual understanding.

Section III

Details of firm

1	Name of Applicant	
2	Name of Firm	
3	Address	
4	Type of Firm (Company/Partnership/ Prop)	
5	Contact No Landline (office)	
	Mobile	
6	Website	
7	Email ID	
8	PAN No	
9	Service Tax No (attached copy along with copy of challan)	
10	Details of about the Firm (Type of work done by the firm, Area of expertise, Attached supplementary sheet if required)	
12.	List of Cliental with period & type of work	(Attach Sheet)

Seal & Signature of Bidder

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Section IV

Financial Offer

I/ We (Name of the firm)..... have read all the Terms and conditions and requirement of the tender document thoroughly and agree there to. I / We hereby offer price for providing the required Service.

S.No.	Particular	Rate (figures)	Rate (words)
1	Website (Online Software) Charges Per project (Solar Dual Pump, Solar High Mast, Solar Rooftop Systems and other similar projects)		
2	Inward / Outward SoftwareCharges for Dispatch Section		
3	Website (Online Software) Maintenance Charges Per Year Per Project (after completion & successfully operation of 01 year)		

Rate should be excluding Service tax /GST. Service tax / GST shall be paid additional to this amount on actual basis.

I/We also agree that the right to accept or reject without specifying any reason thereto lies with the CEO CREDA.

Signature & Seal of the firm